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Securities Code: 3565

April 10, 2025

Start date of measures for electronic provision: April 3, 2025

To Our Shareholders:

Takashi Matsuura, CEO **Ascentech K.K.**3 Kanda-Neribeicho, Chiyoda-ku, Tokyo

# Notice of the 17th Annual General Meeting of Shareholders

We are pleased to announce the 17th Annual General Meeting of Shareholders of Ascentech K.K. (the "Company"), which will be held as indicated below.

When convening the general meeting of shareholders, the Company takes measures for providing information that constitutes the content of reference documents for the general meeting of shareholders, etc. (items for which measures for providing information in electronic format are to be taken) in electronic format, and posts this information on the Company's website. Please access the website by using the internet address shown below to review the information.

The Company's website: https://www.ascentech.co.jp/ir/meeting.html (in Japanese)

In addition to posting items subject to measures for electronic provision on the Company's website, we also post this information on the website of Tokyo Stock Exchange, Inc. (TSE) shown below.

TSE website (Listed Company Search):

https://www2.jpx.co.jp/tseHpFront/JJK010010Action.do?Show=Show (in Japanese)

- \* If you wish to view the convocation notice on the TSE website, please follow the procedures below after accessing the URL above.
  - 1. Search by entering the code "3565," then click "Basic information" for Ascentech.
  - 2. Select the "Documents for public inspection/PR information" tab.
  - 3. Click "Click here for access" under "• [Notice of General Shareholders Meeting /Informational Materials for a General Shareholders Meeting]."

If you are not able to attend on the day of the meeting, you may exercise your voting rights in writing. Please review the Reference Documents for the General Meeting of Shareholders, indicate whether you agree or disagree to the proposals on the voting form, and send it by postal mail to arrive at the Company no later than 6:00 p.m. on Thursday, April 24, 2025 (JST).

**1. Date and Time:** Friday, April 25, 2025 at 1:00 p.m. (JST)

**2. Place:** EX Room 1, 7th Floor, FUJISOFT Akiba Plaza,

3 Kanda-Neribeicho, Chiyoda-ku, Tokyo

#### 3. Purpose of the Meeting:

Matter to be reported:

The business report, Consolidated Financial Statements, Non-consolidated Financial Statements and audit report on Consolidated Financial Statements by the Accounting Auditor and the Audit and Supervisory Committee for the 17th fiscal year (from February 1, 2024 to January 31, 2025)

#### Matters to be resolved:

**Proposal No. 1** Appropriation of Surplus

Proposal No. 2 Election of Four Directors (Excluding Directors Who Are Audit and Supervisory

Committee Members)

**Proposal No. 3** Election of One Director Who Is Audit and Supervisory Committee Member

If you are attending on the day of the meeting, you are kindly requested to present the voting form to the receptionist.

If neither agreement nor disagreement of proposals is indicated on the voting form, in the event of exercising your voting rights in writing, the Company will deem that you indicated your agreement of the proposal.

If revisions to the items subject to measures for electronic provision arise, a notice of the revisions and the details of the items before and after the revisions will be posted on the Company's aforementioned website and the TSE website.

For this general meeting of shareholders, paper-based documents stating items subject to measures for electronic provision will be delivered to all shareholders regardless of whether or not delivery of paper-based documents has been requested. Among the items subject to measures for electronic provision, in accordance with the provisions of laws and regulations and Article 15 of the Articles of Incorporation of the Company, the following items are not provided

- · Notes to Consolidated Financial Statements
- · Notes to Non-consolidated Financial Statements

Accordingly, the Consolidated Financial Statements and the Non-consolidated Financial Statements described in such documents are part of the documents included in the scope of audits by the Financial Auditor and the Audit and Supervisory Committee when they prepare the respective financial audit reports and audit reports.

## **Reference Documents for the General Meeting of Shareholders**

### **Proposal No. 1** Appropriation of Surplus

The Company regards the return of profit to its shareholders together with the strengthening of financial structure, securing of business expansion and competitiveness as key management priorities. While recognizing the return of profit to shareholders as a key management priority, the Company's basic dividend policy is to distribute profit in line with operating results. It aims to do this simultaneously with balancing with internal reserves used for strategic investments and giving comprehensive consideration to matters such as financial position and capital requirements. The Company will utilize internal reserve funds in strategic business investments, R&D investments, etc., to achieve sustainable growth.

As a result of comprehensively considering matters including the business performance of the fiscal year and future business developments based on this policy, the Company proposes to pay a year-end dividend for the 17th fiscal term as follows:

- Year-end dividends
  - (i) Type of dividend property
    To be paid in cash.
  - (ii) Allotment of dividend property and the aggregate amount thereof The Company proposes to pay a dividend of ¥15.0 per common share of the Company. In this event, the total dividends will be ¥209,918,670.
  - (iii) Effective date of dividends of surplus April 28, 2024

**Proposal No. 2** Election of Four Directors (Excluding Directors Who Are Audit and Supervisory Committee Members)

The terms of office of four Directors (excluding Directors who are Audit and Supervisory Committee Members; the same shall apply throughout this proposal) will expire at the conclusion of this meeting. Therefore, the Company proposes the election of four Directors.

To ensure fairness and transparency in the nomination of Directors, the Company has established a Nomination and Remuneration Committee, a majority of whose members are outside Directors, as a discretionary advisory body to the Board of Directors, and the Board of Directors decides on Director candidates after consulting with the Nomination and Remuneration Committee. This proposal was reviewed by the Audit and Supervisory Committee, but the committee did not find any matters requiring special mention.

The candidates for Director are as follows:

Candidate No.	Name (Date of birth)		Career summary, position and responsibility in the Company [Significant concurrent positions outside the Company]	
		[Signific Apr. 1981 Nov. 1988 Aug. 2006 Aug. 2006 Oct. 2006 Feb. 2009 Feb. 2009 Apr. 2023 Dec. 2023 Dec. 2023 Feb. 2024 Feb. 2024 [Significant of		Company's shares owned
			CEO of WONDS Corporation. CEO of SIP Co., Ltd.	

Candidate No.	Name (Date of birth)	Career summary, position and responsibility in the Company [Significant concurrent positions outside the Company]		Number of the Company's shares owned
2	Takashi Matsuura (September 19, 1968)	Apr. 1991  July 2001 Feb. 2006  Feb. 2009  Oct. 2009 Apr. 2013  Feb. 2020  Apr. 2023	Joined Nihon Unisys, Ltd. (currently BIPROGY Inc.) Joined Citrix Systems Japan K.K. Joined MP Technologies Co., Ltd. General Manager of Solution Division Director and General Manager of Solution Division of the Company Director of MP Holdings, Inc. COO and General Manager of Solution Division of the Company COO and General Manager of Engineering No.1 Division CEO of the Company (current position)	747,000
3	Koichiro Banzai (February 19, 1974)	Apr. 1998  Oct. 2001  Mar. 2004  Mar. 2007  May 2007  Jan. 2011  Aug. 2011  Aug. 2011  Nov. 2011  Dec. 2015  Dec. 2015  Jan. 2018  Apr. 2020  Jan. 2021  Aug. 2021  Dec. 2021  [Significant of Director of S	Joined Merrill Lynch Securities Co., Ltd., Tokyo Branch Joined Deutsche Securities Inc., Tokyo Branch Joined Merrill Lynch Japan Securities Co., Ltd. Transferred to Mitsubishi UFJ Merrill Lynch PB Securities Co., Ltd. Joined Deutsche Securities Inc. Joined SystemBIT Co., Ltd. Audit & Supervisory Board Member of the Company Director Director of Eishin Corporation (current position) Director of SystemBIT Co., Ltd. Representative Director and President of Life Sciences Computing Corporation Representative Director and President of SystemBIT Co., Ltd. Director of Axion Japan Co., Ltd. Outside Director of the Company (current position) Director and President of SystemBIT Co., Ltd. Representative Director and President of Aisatt Co., Ltd. (current position) Director of SystemBIT Co., Ltd. (current position) Concurrent positions outside the Company Jishin Corporation SystemBIT Co., Ltd. Ver Director and President of Aisatt Co., Ltd.	49,000

Candidate No.	Name (Date of birth)	Career summary, position and responsibility in the Company [Significant concurrent positions outside the Company]		Number of the Company's shares owned
		Apr. 1998	Joined IBM Japan, Ltd.	
		Apr. 2004	Seconded to IBM Asia Pacific Service	
			Corporation	
		Mar. 2006	Joined Recruit Co., Ltd.	
		Aug. 2007	Joined IBM Japan, Ltd.	
4	Deana Yahsiu Peng	Oct. 2012	Founder of Presence Japan	
4	(May 31, 1972)	Dec. 2022	Chief Executive Officer of SPLENDEO INC. (current position)	-
		Apr. 2023	Outside Director of the Company (current position)	
		[Significant of	[Significant concurrent positions outside the Company]	
		Chief Executive Officer of SPLENDEO INC.		

(Notes)

- 1. There is no special interest between any of the candidates and the Company.
- 2. Koichiro Banzai and Deana Yahsiu Peng are candidates for outside Director.
- 3. Reasons for nomination as candidates for outside Director and overview of expected roles
- (1) Koichiro Banzai has broad insight and experience in the financial industry as well as abundant experience as a corporate manager. The Company believes he is capable of playing a significant role in the business judgement and the decisionmaking process in the Board of Directors through his experience, and therefore proposes his election as outside Director.
- (2) Deana Yahsiu Peng has abundant knowledge from her work related to HR development and HR strategy planning at companies. Using that knowledge, she founded SPLENDEO INC. and currently provides HR training services, such as coaching; consulting services related to organizational reforms and other issues; and planning services for training programs. The Company believes she is capable of playing a significant role in the business judgement and the decision-making process in the Board of Directors through her abundant knowledge and experience, and therefore proposes her election as outside Director.
- 4. Koichiro Banzai is currently an outside Director of the Company, and his tenure as outside Director will have been five years at the conclusion of this meeting. Deana Yahsiu Peng is currently an outside Director of the Company, and her tenure as outside Director will have been two years at the conclusion of this meeting.
- 5. Pursuant to the provisions of Article 427, paragraph (1) of the Companies Act, the Company has entered into an agreement with Koichiro Banzai and Deana Yahsiu Peng to limit their liability for damages under Article 423, paragraph (1) of the same Act. The maximum amount of liability for damages under the agreements is the minimum liability amount provided for under laws and regulations. If the reelection of Mr. Banzai and Mrs. Peng is approved, the Company plans to renew the agreements with them.
- 6. The Company has submitted notification to Tokyo Stock Exchange that Deana Yahsiu Peng has been designated as an independent officer as provided for by the aforementioned exchange. If her reelection is approved, the Company plans for her designation as an independent officer to continue.
- 7. The Company has entered into a directors and officers liability insurance policy with an insurance company, under which all of the Directors are the insureds. The policy covers losses that may arise from the insured's assumption of liability incurred in the course of the performance of duties as a Director, or receipt of claims pertaining to the pursuit of such liability. If each candidate is elected and assumes the office as Director, the Company plans to include every such Director as an insured in the insurance policy. In addition, when the policy is renewed, the Company plans to renew the policy with the same terms.
- 8. Deana Yahsiu Peng is the name the candidate uses for business, but the name appearing in her family register is Yahsiu Minami.

### **Proposal No. 3** Election of One Director Who Is Audit and Supervisory Committee Member

The terms of office of one Director who are Audit and Supervisory Committee Members will expire at the conclusion of this meeting. the Company proposes the election of one Director who are Audit and Supervisory Committee Members.In addition, prior consent of the Audit and Supervisory Committee has been obtained for this proposal.

The candidate for Director who is an Audit and Supervisory Committee Member is as follows:

Name (Date of birth)		Career summary, position and responsibility in the Company (Significant concurrent positions outside the Company)	
	Apr. 1971	Joined Sumitomo Corporation	
	Apr. 1997	Representative Director and President of Sumisho	
		Data Com Co., Ltd.	
	Apr. 2001	President & CEO of Zuken NetWave Inc.	
	July 2008	Representative Director and President of NewGras	
Eiichi Takaya		Co., Ltd. (current position)	2,800
(May 4, 1948)	Aug. 2009	Joined Fortinet Japan K.K.	2,000
	June 2014	Director of Creator's Head Inc.	
	Apr. 2017	Outside Director of who is an Audit and Supervisory	
		Committee Member (current position)	
	[Significant co	[Significant concurrent positions outside the Company]	
	Representative	Representative Director and President of NewGras Co., Ltd.	

(Notes)

- 1. Eiichi Takaya is the candidate for outside Director.
- 2. There is no special interest between the candidate and the Company.
- 3. Reasons for nomination as candidate for outside Director and overview of expected roles
  Eiichi Takaya possesses abundant experience as a corporate manager and deep insight acquired through that experience,
  and the Company believes he is capable of playing an objective role as an outside Director from an impartial, neutral,
  third party perspective, and therefore proposes his election as outside Director.
- 4. Eiichi Takaya is currently an outside Director of the Company, and his tenure as an outside Director will have been eight years at the conclusion of this meeting.
- 5. Pursuant to the provisions of Article 427, paragraph (1) of the Companies Act, the Company has entered into an agreement with Eiichi Takaya to limit his liability for damages under Article 423, paragraph (1) of the same Act. The maximum amount of liability for damages under the agreement is the minimum liability amount provided for under laws and regulations. If the reelection of Mr. Takaya is approved, the Company plans to renew the agreements with him.
- 6. The Company has submitted notification to Tokyo Stock Exchange that Eiichi Takaya has been designated as an independent officer as provided for by the aforementioned exchange. If his election is approved, the Company plans for his designation as an independent officer to continue.
- 7. The Company has entered into a directors and officers liability insurance policy with an insurance company, under which all of the Directors are the insureds. The policy covers losses that may arise from the insured's assumption of liability incurred in the course of the performance of duties as a Director, or receipt of claims pertaining to the pursuit of such liability. If the candidate is elected and assumes the office as Director, the Company plans to include him as an insured in the insurance policy. In addition, when the policy is renewed, the Company plans to renew the policy with the same terms.